



2026 School Resource Officer (SRO) Training Grant



This guidance is to be used for applications submitted to the Idaho Department of Juvenile Corrections, in collaboration with the Idaho Juvenile Justice Commission for the 2026 School Resource Officer (SRO) Training Grant.

All applications must be submitted using the Grant Application Form.

The original application must be signed by an authorized official.

Postmark Deadline: 11:59 PM; January 16, 2026

Electronic documents must be submitted to:
[2026 School Resource Officer Grant Application](#)

FUNDING DETAILS: This grant is funded by the Office of Juvenile Justice and Delinquency Prevention Title II Funds. *15PJDP-22-GG-04959-TITL*



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Subgrant Program:	2026 School Resource Officer Training Grant
Funding Source:	Funding is provided by the State of Idaho through the Office of Juvenile Justice and Delinquency Prevention's Title II Formula Grants, <i>15PJDP-22-GG-04959-TITL</i> .
Funding Available:	\$30,000.00 total funds are available.
Eligible Applicants:	Eligible applicants include law enforcement agencies, school districts, local units of government, and youth-serving nonprofit organizations. Collaborative partnerships between law enforcement, schools, and community organizations are highly encouraged.
Matching Funds:	Matching funds are not required. Applicants may not use funds to supplant other funding for this purpose, but can expand, enhance, or increase the scope of funding already dedicated.
Application Due Date:	January 16, 2026
Performance Period:	March 30, 2026 – September 30, 2026

Introduction and Description of Funding

The 2026 School Resource Officer (SRO) Training Grant provides up to \$30,000 in total funding for training initiatives that strengthen the role of School Resource Officers in fostering safe, supportive, and inclusive school environments. Funds are intended to support professional development that promotes effective communication, de-escalation techniques, prevention strategies, and problem-solving between youth and law enforcement, and that reduces unnecessary juvenile justice involvement.

Awards will be distributed based on application scores and availability of funds. The performance period is six (6) months from the date of award.



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Submission Instructions:

Grant Application

Forms and guidelines available here: [Grants | Idaho Juvenile Justice Commission](#)

Due Date

January 16, 2026, at 11:59 PM

Format

Submit the application form as an email attachment to the [2026 School Resource Officer Grant Application](#) (forms shall be submitted as a Microsoft Word or PDF document. The Budget may be submitted in Excel or PDF.)

NOTE: Attachments must not exceed 10 MB, or the email server will not accept them. Multiple emails are acceptable.

Grant Applications shall become the property of the State of Idaho, Department of Juvenile Corrections, and the names of the applicants will become public information. Grant applications will only be accepted if they are received via email with a time stamp indicating receipt no later than midnight on January 16, 2026.

Technical Assistance:

All applicants are encouraged to seek technical assistance from department staff for any part of the application process. Technical assistance can also be obtained by contacting Planning and Compliance at PlanningandCompliance@idjc.idaho.gov.

IDJC will be holding virtual office hours for technical assistance:

1. December 29, 2025: 2:00-3:00 PM MST
2. January 12, 2026: 10:00-11:00 AM MST

Timeline:

The following timetable has been established for proposal submission, review, and announcement of awards:

December 17, 2025	Grant Announcement
January 16, 2026	Grant Application Deadline
February 25, 2026	Grant Scoring
March 12, 2026	Idaho Juvenile Justice Commission Meeting
March 23, 2026	Grant Award and Regret Letters Mailed



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Project Period and Budget Period:

The **project period** for grant awards is **MARCH 30, 2026, TO SEPTEMBER 30, 2026**. All program activity must be completed by the end of the approved award period. Any expenses incurred outside of the grant period will be ineligible for reimbursement. Funds are paid on a reimbursable basis.

Eligible Applicants:

Eligible applicants include law enforcement agencies, school districts, local units of government, and youth-serving nonprofit organizations. Collaborative partnerships between law enforcement, schools, and community organizations are highly encouraged.

Applicants must demonstrate the capacity to implement or coordinate training led by certified instructors and ensure alignment with evidence-based or promising practices that promote positive youth development, trauma-informed care, and effective school safety strategies.

SAM Registration and UEI Number:

Applications must register with System for Award Management, or SAM, a repository for standard information about federal financial assistance applicants, recipients, and subrecipients. The Office of Justice Programs (OJP) requires all applicants (other than individuals) for federal assistance maintain current registration in the SAM database. Applicants must update or renew their SAM registration annually to maintain an active status. Information about SAM registration procedures can be accessed at <http://www.sam.gov/content/home>.

Prohibitions and Limitations:

The following list highlights specific funding limitations and is provided for quick reference. The list is not comprehensive of all state guidelines for grant-funded programs.

- A. The Idaho Department of Juvenile Corrections will not be liable for any costs incurred by a selected project before the execution of the official award.
- B. Purchase of property, building, or construction costs.
- C. Entertainment and personal expenses for amusement or social activities are prohibited.
- D. Acquisition of land with grant funds is prohibited.
- E. Equipment purchased with grant funds must be directly related to service delivery programs and/or projects.
- F. Title II Funds may NOT be spent on food, prizes, or novelty items, alcohol or entertainment.
- G. Consultants cannot be paid more than \$650 per day, or \$81.25 per hour with grant funds.
- H. Membership dues are prohibited.
- I. Honoraria is prohibited.
- J. Evaluation is allowable, but research is prohibited.
- K. Grant funds cannot be used to support fundraising or lobbying activities.
- L. Non-Supplanting: Grant funds cannot replace local funds but can be used to increase the amounts of such funds that would, in the absence of state funds, be made available for juvenile justice activities.
- M. Allowances for meals while traveling cannot exceed State of Idaho guidelines of \$55 per day within Idaho. The out-of-state reimbursement rate is the same as in-state, but the Board of Examiners allows a higher federal allowance in locations published in IRS publications. You may view the guidelines at [GSA Per Diem Rates](#). Applicants using established internal travel policies may use rates defined by those policies or state rates, **whichever are lower**.
- N. Grant funds are considered "seed money", not on-going funds. These funds are intended to develop and implement new programs/services that, if successful, will be supported locally.
- O. Personnel costs are not an allowable expense under this grant.
- P. Food and beverage expenses are not allowable under this grant.
- Q. Rent or facility lease expenses are not allowable under this grant.



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Rejection of Proposals:

The Idaho Juvenile Justice Commission reserves the right to reject all applications received. Applicants who do not score 65% of the available points will not be considered for funding.

Appeal Process:

If your grant application was not awarded funding, you may submit an appeal to the Executive Committee of the Idaho Juvenile Justice Commission.

Appeals are available to applicants who were denied funding entirely. Applicants receiving a grant award less than their requested amount are not eligible for appeal.

Letters of Appeal may not introduce new information, but may identify information in the original grant application that is relevant to the specific areas noted in the regret letter where the proposal received low scores.

Letters of Appeal may be mailed to:

Idaho Department of Juvenile Corrections
Planning & Compliance Unit
954 W. Jefferson St.
PO Box 83720
Boise, ID 83720-0285

Or emailed to:

PlanningandCompliance@idjc.idaho.gov

The Letter of Appeal must be received by IDJC no later than ten (10) calendar days after the date of the correspondence providing notification of the application's rejection. If the letter is not received within the ten (10) day period, the applicant will forfeit the right to appeal.

The Executive Committee will review information to determine if there were any misinterpretations or abuse of authority in the grant process, considering clarifications provided by the applicant.



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Proposal Requirements:

The following pages include a description of the required elements of grant proposals. Please ensure that you provide information for all the elements listed.

IMPORTANT! Specific items must be included in the proposal. These items will be indicated as such, and if not included, the proposal will be considered non-responsive and not reviewed.

Section 1 – Authorization

The Grant Application forms must be completed. If the application is not signed by an authorizing official, the application will be considered non-responsive and will not be reviewed.

Section 2 – Summary

All applicants must provide a one-page summary of the project and budget information. If a one-page summary, including budget, is not included as the first page, the application will be considered non-responsive. It will not be reviewed (applications with blank or partial summary pages may be disqualified).

Section 3 – Description of Project

Training Content, Delivery, and Community Impact – 50 POINTS AVAILABLE

Applicants are encouraged to design training projects that meet the unique needs of their local schools and communities. Projects should enhance the ability of School Resource Officers to:

- Build trust and positive relationships with students;
- Apply trauma-informed and youth-centered approaches to strengthen early prevention of harmful behaviors;
- Support positive school culture and climate that promotes prevention and well-being;
- Improve collaboration between schools, law enforcement, and community partners to enhance coordinated prevention strategies;
- Reduce school-based referrals to the juvenile justice system through effective prevention and intervention practices.

Training may include, but is not limited to, topics such as adolescent brain development, de-escalation techniques, restorative approaches, prevention strategies, cultural responsiveness, and ethical decision-making.

All trainings must be conducted by certified instructors or recognized training providers, and applicants must identify the credentials or certifying body of each instructor in their proposal.

Applicants should clearly define:

1. **Training content and schedule (12 POINTS):**
 - Provide a detailed description of the training curriculum, including learning objectives, topics covered, instructional methods, and schedule. Demonstrate alignment with evidence-based or promising practices.
2. **Target number of participants and agencies served (10 POINTS):**
 - Specify the number and type of participants (e.g., SROs, administrators, community partners) and identify the schools or communities that will benefit. Describe how the project addresses a defined local need.



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3. Partnerships and Collaboration (10 POINTS):

- Identify partnering agencies or organizations involved in the project. Describe each partner's role, the level of collaboration, and how the training strengthens relationships between schools and law enforcement.

4. Local Needs and Problem Statement (10 POINTS):

- Clearly describe the specific challenges or gaps your project will address. Include supporting data, community input, or school-based indicators to justify the need.

5. Instructor Qualifications and Certification (8 POINTS):

- Provide instructor names, credentials, and certifying organizations. Verify that all instructors are certified and qualified to deliver the proposed content.

Section 4 – Budget

Budget Information – 20 POINTS AVAILABLE

1. Complete the Budget Form in the Application Packet (provide a budget allowing the project to operate efficiently). *All expenses must be reasonable, necessary, and allocable to the project.*

Specific Guidance on Conference / Training Expenses:

- a. Consultant fees must be based on the current market value of the service in the geographic location of the activity.
 - b. Consultant fees cannot exceed a maximum of \$650 per day or \$81.25 per hour (i.e., speakers, trainers, third-party vendors, etc.)
 - c. Entertainment, such as movies, bar tabs, plays, sightseeing, etc., are not allowable.
 - d. Personal expenses such as hygiene items, laundry charges, magazines, car rentals, tips, etc., are not allowable.
 - e. Meeting room / audio-visual costs cannot exceed \$25 per attendee or \$20,000; Logistical Planner costs cannot exceed \$50 per attendee or \$8,750; and Programmatic Planners costs cannot exceed \$200 per attendee or \$35,000.
2. Provide a Budget Description detailing and justifying the need for each line-item cost, such as curriculum or training materials. Provide the calculation factors for all costs shown on the Budget Form.
 3. If applicable, identify any other funding sources that support the proposed project.

Section 5 – Performance Measurement

Performance Measurement – 30 POINTS AVAILABLE

1. Indicators (10 POINTS):

- Clearly identify measurable indicators that align with the project's goals. Indicators may include the number of officers trained, improvements in participant knowledge or confidence, and reported improvements in school relationships or climate.

2. Data Collection and Evaluation Tools (10 POINTS):



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- Describe the methods or tools that will be used to gather and analyze data. Examples include attendance records, participant evaluations, post-training surveys, or interviews. Explain how these tools will measure the project's impact and effectiveness.

3. Reporting and Use of Results (10 POINTS):

- Outline how performance data will be compiled and reported to IDJC at the end of the performance period. Describe how results will be used to inform future training efforts or sustain project impact beyond the grant term.



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Be sure to attach the following items to your grant proposal:

- Letters of support and commitment specific to the program.
- Bibliography of literature cited.
- Resume, credentials, and/or job descriptions of key staff administering the project.
- Sample evaluation tools, tests, surveys, etc.

Application Tips:

- Be sure your application is signed by the proper authorizing official.
- Be sure you submit all required documents by their due dates.
- Do not assume the reader knows anything about your project.
- Be clear and concise.
- Closely follow the grant application format.
- Define and support your problem statement by providing the most local-level data possible.
- Include current letters of commitment and support from community partners.
- Check your math, and then double-check your math.
- Be sure your proposal flows logically (problem ↔ need ↔ activities ↔ outcomes ↔ budget).



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Scoring Guidelines:

For each criterion, reviewers will use a numeric rating based on the following scale:

Exemplar (100% of total possible points)

Well-conceived and thoroughly developed. Evidence completely meets key characteristics.

Good (75% of total possible points)

Clear and complete. Evidence mostly meets key characteristics.

Average (50% of total possible points)

Mostly clear and complete. Evidence somewhat meets key characteristics.

Minimal (25% of total possible points)

Requires additional clarification. Evidence somewhat meets key characteristics.

Inadequate (0% of total possible points)

Information not provided or lacks sufficient information. Evidence does not meet key characteristics.

Category	Points Possible	Total Points
Description of Project	50	____/POINTS
Budget	30	____/POINTS
Performance Measurement	20	____/POINTS
Total	100	____/POINTS