



2026 Parent Coaching & Family Partnership Grant Announcement



This guidance is to be used for applications submitted to the Idaho Department of Juvenile Corrections, in collaboration with the Idaho Juvenile Justice Commission for the 2026 Parent Coaching & Family Partnership Grant.

All applications must be submitted using the Grant Application Form.

The original application must be signed by an authorized official.

Postmark Deadline: 11:59 PM; January 16, 2026

Electronic documents must be submitted to:
[2026 Parent Coaching & Family Partnership Grant Application](#)

FUNDING DETAILS: This grant is funded by the Office of Juvenile Justice and Delinquency Prevention Title II Funds. 15PJDP-22-GG-04959-TITL



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Subgrant Program: 2026 Parent Coaching & Family Partnership Grant

Funding Source: Funding is provided by the State of Idaho through the Office of Juvenile Justice and Delinquency Prevention's Title II Formula Grants, *15PJDP-22-GG-04959-TITL*.

Funding Available: \$100,000.00 total funds are available.

Eligible Applicants: Eligible applicants include county juvenile probation departments, school districts or educational service districts, nonprofit or community-based organizations serving youth and families, and federally recognized tribes. Applicants must demonstrate collaboration between at least two of the following: juvenile justice, education, behavioral health, or community-based partners.

Matching Funds: Matching funds are not required. Applicants may not use funds to supplant other funding for this purpose, but can expand, enhance, or increase the scope of funding already dedicated.

Application Due Date: January 16, 2026

Performance Period: March 30, 2026 – September 30, 2026

Introduction and Description of Funding

The 2026 Parent Coaching & Family Partnership grant provides up to \$100,000 to establish or expand local family coaching and parent mentor programs that strengthen families as a protective factor against youth delinquency. Through collaboration among various local systems, this grant is expected to enhance training and knowledge within the juvenile justice field on how to effectively engage with youth and families. Projects should focus on building local capacity through training, partnership development, and sustainability planning.

Funds may be used to train local parent mentors, develop community partnerships, and embed family coaching practices within probation, schools, or other youth-serving systems.

Awards will be distributed based on application scores and availability of funds. The performance period is six (6) months from the date of award.



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Submission Instructions:

Grant Application

Forms and guidelines available here: [Grants | Idaho Juvenile Justice Commission](#)

Due Date

January 16, 2026, at 11:59 PM

Format

Submit the application form as an email attachment to the [2026 Parent Coaching & Family Partnership Grant Application](#) (forms shall be submitted as a Microsoft Word or PDF document. The Budget may be submitted in Excel or PDF.)

NOTE: Attachments must not exceed 10 MB, or the email server will not accept them. Multiple emails are acceptable.

Grant Applications shall become the property of the State of Idaho, Department of Juvenile Corrections, and the names of the applicants will become public information. Grant applications will only be accepted if they are received via email with a time stamp indicating receipt no later than 11:59 PM on January 16, 2026.

Technical Assistance:

All applicants are encouraged to seek technical assistance from department staff for any part of the application process. Technical assistance can also be obtained by contacting Planning and Compliance at PlanningandCompliance@idjc.idaho.gov.

IDJC will be holding virtual office hours for technical assistance:

1. December 29, 2025: 2:00-3:00 PM MST
2. January 12, 2026: 10:00-11:00 AM MST

Timeline:

The following timetable has been established for proposal submission, review, and announcement of awards:

December 17, 2025	Grant Announcement
January 16, 2026	Grant Application Deadline
February 25, 2026	Grant Scoring
March 12, 2026	Idaho Juvenile Justice Commission Meeting
March 23, 2026	Grant Award and Regret Letters Mailed



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Project Period and Budget Period:

The **project period** for grant awards is **MARCH 30, 2026, TO SEPTEMBER 30, 2026**. All program activity must be completed by the end of the approved award period. Any expenses incurred outside of the grant period will be ineligible for reimbursement. Funds are paid on a reimbursable basis.

Eligible Applicants:

Eligible applicants include county juvenile probation departments, school districts or educational service districts, nonprofit or community-based organizations serving youth and families, and federally recognized tribes.

Applicants must demonstrate collaboration between at least two of the following: juvenile justice, education, behavioral health, or community-based partners.

SAM Registration and UEI Number:

Applications must register with System for Award Management, or SAM, a repository for standard information about federal financial assistance applicants, recipients, and subrecipients. The Office of Justice Programs (OJP) requires all applicants (other than individuals) for federal assistance to maintain current registration in the SAM database. Applicants must update or renew their SAM registration annually to maintain an active status. Information about SAM registration procedures can be accessed at <http://www.sam.gov/content/home>.

Prohibitions and Limitations:

The following list highlights specific funding limitations and is provided for quick reference. The list is not comprehensive of all state guidelines for grant-funded programs.

- A. The Idaho Department of Juvenile Corrections will not be liable for any costs incurred by a selected project before the execution of the official award.
- B. Purchase of property, building, or construction costs are prohibited.
- C. Entertainment and personal expenses for amusement or social activities are prohibited.
- D. Acquisition of land with grant funds is prohibited.
- E. Equipment purchased with grant funds must be directly related to service delivery programs and/or projects.
- F. Title II Funds may NOT be spent on food, prizes, or novelty items, alcohol or entertainment.
- G. Consultants cannot be paid more than \$650 per day, or \$81.25 per hour with grant funds.
- H. Membership dues are prohibited.
- I. Honoraria is prohibited.
- J. Evaluation is allowable, but research is prohibited.
- K. Grant funds cannot be used to support fundraising or lobbying activities.
- L. Non-Supplanting: Grant funds cannot replace local funds but can be used to increase the amounts of such funds that would, in the absence of state funds, be made available for juvenile justice activities.
- M. Allowances for meals while traveling cannot exceed the State of Idaho guidelines of \$55 per day within Idaho. The out-of-state reimbursement rate is the same as in-state, but the Board of Examiners allows a higher federal allowance in locations published in IRS publications. You may view the guidelines at [GSA Per Diem Rates](#). Applicants using established internal travel policies may use rates defined by those policies or state rates, whichever are lower.
- N. Grant funds are considered "seed money", not ongoing funds. These funds are intended to develop and implement new programs/services that, if successful, will be supported locally.
- O. Personnel costs are not an allowable expense under this grant.
- P. Food and beverage expenses are not allowable under this grant.
- Q. Rent or facility lease expenses are not allowable under this grant.



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Rejection of Proposals:

The Idaho Juvenile Justice Commission reserves the right to reject all applications received. Applicants who do not score 65% of the available points will not be considered for funding.

Appeal Process:

If your grant application was not awarded funding, you may submit an appeal to the Executive Committee of the Idaho Juvenile Justice Commission.

Appeals are available to applicants who were denied funding entirely. Applicants receiving a grant award less than their requested amount are not eligible for appeal.

Letters of Appeal may not introduce new information but may identify information in the original grant application that is relevant to the specific areas noted in the regret letter where the proposal received low scores.

Letters of Appeal may be mailed to:

Idaho Department of Juvenile Corrections
Planning & Compliance Unit
954 W. Jefferson St.
PO Box 83720
Boise, ID 83720-0285

Or emailed to:

PlanningandCompliance@idjc.idaho.gov

The Letter of Appeal must be received by IDJC no later than ten (10) calendar days after the date of the correspondence providing notification of the application's rejection. If the letter is not received within the ten (10) day period, the applicant will forfeit the right to appeal.

The Executive Committee will review information to determine if there were any misinterpretations or abuse of authority in the grant process, considering clarifications provided by the applicant.



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Proposal Requirements:

The following pages include a description of the required elements of grant proposals. Please ensure that you provide information for all the elements listed.

IMPORTANT! Specific items must be included in the proposal. These items will be indicated as such, and if not included, the proposal will be considered non-responsive and not reviewed.

Section 1 – Authorization

The Grant Application forms must be completed. If the application is not signed by an authorizing official, the application will be considered non-responsive and will not be reviewed.

Section 2 – Summary

All applicants must provide a one-page summary of the project and budget information. If a one-page summary, including budget, is not included as the first page, the application will be considered non-responsive. It will not be reviewed (applications with blank or partial summary pages may be disqualified).

Section 3 – Description of Project

Project Design & Implementation Plan – 50 POINTS AVAILABLE

Applicants must provide a detailed description of their proposed project. The narrative should clearly explain how the project will establish, expand, or enhance local capacity to deliver parent coaching and family engagement programming. Each application must include the following elements:

Applicants should clearly define:

1. Project Overview (12 POINTS):

- Provide a concise summary of the proposed project and its primary objectives. Describe how the project will help build a local resource for family coaching, mentorship, or support in your community.
- Explain the need your project addresses (e.g., lack of family engagement, limited diversion options, or high rates of youth recidivism).
- Identify the specific goals your project aims to achieve within the six-month period.

2. Target Population and Geographic Area (10 POINTS):

- Describe the youth and families your project will serve.
- Define the age range, demographics, and risk factors of your target population.
- Identify the county, school district, or community where the program will be implemented.
- Indicate if your community is rural, tribal, or underserved, and how the program will increase access to services in that area.

3. Program Activities and Structure (10 POINTS):

- Explain in detail how the program will operate.
- Describe the training process for parent mentors or coaches, including who will provide training, the curriculum or model to be used, and expected competencies for trainees.
- Outline how mentors will engage families (e.g., one-on-one sessions, group meetings, family workshops).



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- Include a clear timeline of key activities across the six-month period (e.g., recruitment, training, pilot implementation, evaluation).
- Explain how coaching practices will be embedded within local systems such as probation or schools.

4. Collaboration and Partnerships (8 POINTS):

- Describe how your organization will partner with other agencies to deliver the program.
- Identify specific partners (probation, schools, child welfare, community-based organizations) and their roles.
- Include any existing agreements, letters of support, or MOUs.
- Explain how collaboration will improve family engagement, reduce duplication, and strengthen local prevention or diversion efforts.

5. Capacity Building & Sustainability (10 POINTS):

- Explain how this project will build long-term capacity in your community.
 - Describe how the grant funds will be used to establish or expand a local program or resource that can continue beyond the grant term.
 - Outline a plan to train and certify local parent mentors or facilitators who will remain active after funding ends.
 - Identify any staff or leadership roles that will support the project's continuation after the six-month period.

Section 4 – Budget

Budget Information – 20 POINTS AVAILABLE

1. Complete the Budget Form in the Application Packet (provide a budget allowing the project to operate efficiently). All expenses must be reasonable, necessary, and allocable to the project.

Specific Guidance on Conference / Training Expenses:

- a. Consultant fees must be based on the current market value of the service in the geographic location of the activity.
- b. Consultant fees cannot exceed a maximum of \$650 per day or \$81.25 per hour (i.e., speakers, trainers, third-party vendors, etc.)
- c. Entertainment, such as movies, bar tabs, plays, sightseeing, etc., are not allowable.
- d. Personal expenses such as hygiene items, laundry charges, magazines, car rentals, tips, etc., are not allowable.
- e. Meeting room / audio-visual costs cannot exceed \$25 per attendee or \$20,000; Logistical Planner costs cannot exceed \$50 per attendee or \$8,750; and Programmatic Planners costs cannot exceed \$200 per attendee or \$35,000.

2.

3. Provide a Budget Description detailing and justifying the need for each line-item cost. Provide the calculation factors for all costs shown on the Budget Form.

- a. Funds may be used to train local parent mentors, develop community partnerships, and embed family coaching practices within probation, schools, or other youth-serving systems.



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4. If applicable, identify any other funding sources that support the proposed project.

Section 5 – Performance Measurement

Performance Measurement – 30 POINTS AVAILABLE

1. Indicators (10 POINTS):

- Define any additional local indicators specific to your project (e.g., increases in school attendance or family meeting participation).
- Indicators should be quantifiable, time-bound, and directly tied to project objectives.
- Applicants must describe the target values or expected outcomes for each indicator (e.g., "train 10 mentors," "serve 25 families," etc.).

2. Data Collection and Evaluation Tools (10 POINTS):

- Identify who will collect data (e.g., program coordinator, evaluator, or project partner).
- Describe what tools or instruments will be used, such as:
 - Attendance logs and training rosters
 - Pre- and post-program surveys for families and mentors
 - Case notes or progress tracking forms
 - MOUs or documentation of partnerships
 - Outcome data from schools or probation (attendance, violations, referrals)
- Outline the frequency of data collection (monthly, quarterly, or end-of-program).
- Describe any quality assurance procedures to ensure data accuracy and consistency.

Applicants are encouraged to include both quantitative measures (e.g., number of participants served) and qualitative feedback (e.g., participant testimonials or success stories). If using pre/post assessments, describe how change will be measured.

3. Reporting and Use of Results (10 POINTS):

- Outline how performance data will be compiled and reported to IDJC at the end of the performance period. Describe how results will be used to inform future efforts or sustain project impact beyond the grant term.



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Be sure to attach the following items to your grant proposal:

- Letters of support and commitment specific to the program.
- Bibliography of literature cited.
- Resume, credentials, and/or job descriptions of key staff administering the project.
- Sample evaluation tools, tests, surveys, etc.

Application Tips:

- Be sure your application is signed by the proper authorizing official.
- Be sure you submit all required documents by their due dates.
- Do not assume the reader knows anything about your project.
- Be clear and concise.
- Closely follow the grant application format.
- Define and support your problem statement by providing the most local-level data possible.
- Include current letters of commitment and support from community partners.
- Check your math and then double-check your math.
- Be sure your proposal flows logically (problem ↔ need ↔ activities ↔ outcomes ↔ budget).



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Scoring Guidelines:

For each criterion, reviewers will use a numeric rating based on the following scale:

Exemplar (100% of total possible points)

Well-conceived and thoroughly developed. Evidence completely meets key characteristics.

Good (75% of total possible points)

Clear and complete. Evidence mostly meets key characteristics.

Average (50% of total possible points)

Mostly clear and complete. Evidence somewhat meets key characteristics.

Minimal (25% of total possible points)

Requires additional clarification. Evidence somewhat meets key characteristics.

Inadequate (0% of total possible points)

Information not provided or lacks sufficient information. The evidence does not meet the key characteristics.

Category	Points Possible	Total Points
Description of Project	50	_____ /POINTS
Budget	30	_____ /POINTS
Performance Measurement	20	_____ /POINTS
Total	100	_____ /POINTS