

IDAHO DEPARTMENT OF JUVENILE CORRECTIONS  
**IDAHO JUVENILE JUSTICE COMMISSION AGENDA**  
August 31, 2023

**Location:** Courtyard by Marriott Boise West/Meridian  
1789 S. Eagle Rd., Meridian, ID 83642

**Time:** 9:30 am – 4:30 pm  
Working Lunch

**Members Present:**

**Members Present:**

- Hakim Hazim, Idaho Juvenile Justice Commission Chair
- Bill Thompson, Vice-Chair, Latah County Prosecuting Attorney
- Aide “Sam” Moore, Youth Committee
- Amanda Leader, District 4 Chair, Boise County Community Justice Director
- Amy Guier, LMSW, Senior Probation Officer, Nez Perce County Justice Services
- Calista Jensen, Youth Committee
- Dahlia Stender, District 3 Council Chair, Washington County CJPO
- Darin Burrell, Fremont County CJPO

Comprising a quorum of the Idaho Juvenile Justice Commission.

**Members Absent:**

- Carolyn Estess, Youth Committee
- Emily Sommer, Idaho State Dept. of Education
- Hannah Burrell, Youth Committee Chair
- Honorable Cynthia Jordan, Tribal Council Chair, Chief Judge for Kootenai and Coeur d’Alene Tribes

**Others Present:**

- Monty Prow, Director, IDJC
- Alicia Baptiste, District Liaison Supervisor, District 4 Liaison, IDJC
- Chad Jacobs, Program Specialist, Planning & Compliance, IDJC
- Diane Esquivel, JCCN Office Services Supervisor, IDJC
- Holly Walund, Project Manager, IDJC
- Jason Stone, Community, Operations, and Program Services Director, IDJC
- Jeff Miller, District 5 Liaison, IDJC
- Jen Callahan, Administrative Services Administrator, IDJC
- J.D. Storm, District 1&2 Liaison, IDJC
- Joe Langan, District 3 Liaison, IDJC
- Jose Martinez, Behavior Health Program Specialist, IDJC

- Dave Peters, MS, LMFT, CPM, Chief of CMH, H&W - Region 7
- Dawn Maglish, Victim Coordinator
- Honorable Mark A. Ingram, Idaho Magistrate Judge, Retired
- Kimberly Hokanson, Idaho Behavioral Health Council Advisory Board
- Korey Solomon, LSW, Owner/President of Northstar I.H.S.S.
- Shannon Fox, District 6 Council Chair
- Shawn Harper, Lieutenant, Community Services Division Meridian Police

- Honorable Dayo Onanubosi, State of Idaho Magistrate Court, Canyon County
- Kenadee Gorton, Youth member
- Lina Smith, Trivium Life Services Director
- Ruth York, Executive Director, Idaho Federation of Families

- Leahann Romero, Planning & Compliance Program Supervisor, IDJC
- Marissa Evans, Program Specialist, Planning & Compliance, IDJC
- Matt Heuring, POST Instructor Specialist, Planning & Compliance, IDJC
- Mike Davidson, Behavioral Health Program Specialist, IDJC
- Stace Gearhart, District 6 Liaison, IDJC
- Jolene Brooks
- Ron Stultz – Director, Bonner County Justice Services
- Daina Stinnet – Youth Member
- Britney Shipley – Region 5 parent
- Paul Shepherd – Behavioral Health Unit Manager, IDJC
- Joshua Weisel – Youth Committee

**Note: The order of the agenda items is subject to change.**

Agenda		Meeting Outcomes/Decisions Reached	Who's Responsible
1.	Call to Order	Welcome & Introductions Hakim welcomed members at 9:35 a.m. Introductions were made.	Hakim Hazim, Chair
2.	<b>Action Item:</b> Approval of Meeting Minutes	June 2023 Meeting Minutes Sam Moore requested to update her title to include that she is the Chair of the Family Engagement Committee. <b>Motion:</b> Shawn Harper motioned to approve the meeting minutes. <b>Second:</b> Sam Moore seconded. <b>None opposed; Motion passed.</b>	Members
3.	<b>Action Item:</b> Approval of August 2023 Consent Agenda	<b>Motion:</b> Sam Moore motioned to approve the Consent Agenda. <b>Second:</b> Shawn Harper seconded. <b>None opposed; Motion passed.</b>	Members
4.	Budget Update	<ul style="list-style-type: none"> <li>The state of Idaho recently updated their HR and financial system. The program, named Luma, was released on July 1. This system doesn't have a good mechanism to run a lot of reports. The last reports we have available were run on July 3. District Council budget reports have not been updated since then. We are working on a way to update budget reports. Please be patient with us.</li> <li>We have spent 81% of the 2019 grant money. DSO was over 50% of this budget.</li> <li>We are most active in the 2020 grant. This money will be available through 9/30/24. We are at 38% spent. Please send any ideas you have for spending. Spending needs to be tied to our 3-year plans.</li> <li>Our newest grant (2021) will be available through 9/30/25. We have spent 1.6%. It will take a lot of creativity to spend these funds as monies have been increased to over 400K. Several states have dropped out of the program or are ineligible for funding so we have been awarded more.</li> <li>The 2022 solicitation was submitted last week.</li> <li>Judge Ingram suggested the Commission think about a more formal process for spending. The last time the bylaws were updated was in 2019. The Commission should consider revising their bylaws.</li> <li>Some suggestions were given for spending and may be vetted and submitted for future review.</li> <li>Jen's team is working closely with the COPS teams on reimbursements, but with Luma, there may be some delays.</li> <li>IJOS 2.0 should be rolling out late this calendar year or early next year. There will be a demo at IJJA this year.</li> </ul>	Jen Callahan
5.	Youth Summit Conference Takeaways	<ul style="list-style-type: none"> <li>Sam reported she works for Coalition of Juvenile Justice (CJJ). She stated this year's conference was successful. There was a lot of diversity—more than in recent years. There was a lot of opportunities to network and talk with other youth committees.</li> <li>Calista reported CJJ the conference was amazing. There were about twice as many people as last year. The workshops were more encouraging. Overall, there was a lot to takeaway.</li> <li>Hakim asked if there is any movement in presenters who have lived experiences being compensated as professional presenters would be compensated. It is not financially feasible for some to go to conferences to share their experiences. Sam reported there have been substantial barriers. Sometimes it</li> </ul>	Jose Martinez Youth Committee Members

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	<p>is knowing the right people and how to get connected. Sam stated she would have to dig in more to see if this is occurring. Dawn stated she would like to see some funding go to help young people involved in the system get training in leadership and become advocates.</p>	
6.	<p>Assessment &amp; Crisis Center Updates</p> <ul style="list-style-type: none"> <li>• Holly reported: Last year, funding for eight assessment centers were awarded. The COPS division created an interactive map which is on the IDJC website. Each dot on the map will give more information about each assessment center. <ul style="list-style-type: none"> <li>○ District 1's center, Children's Village, is behind schedule in construction. They will do a soft opening on 9/19 and will start taking clients.</li> <li>○ D2's center, LC Valley Youth Resource Center is open. They have been awarded additional funding to become a Tier 2 center.</li> <li>○ D3's center, Youth ROC, has been serving clients for a while. Their approach is different. It is administrated by Southwest District Health. They are more decentralized and are using mobile providers.</li> <li>○ D4's center, The Bridge, started serving youth this past spring. The Bridge will participate in a National Assessment Center Association (NAC) pilot program. They are the only center that did not apply for Year 2 funding. The Bridge and the upcoming youth crisis center have produced a flyer to differentiate services. Crisis Centers are for youth experiencing a crisis situation. Assessment centers are for intervention.</li> <li>○ D5 has two centers. The center in Twin Falls, Twin Falls Youth Services Center, is a Tier 1 provider. The center in Burley, STAC, was the first center to start accepting clients. They will transition to a Tier 2 center.</li> <li>○ D6's center, The Village, opened in July. They had a lot of barriers and obstacles to overcome.</li> <li>○ D7's center, SPARC, is part of Community Youth in Action. It is a Tier center 1 and will continue to be Tier 1.</li> </ul> </li> <li>• All projects except The Bridge applied for additional funding and were awarded. All but two centers will upgrade to Tier 2. Each center who was awarded additional funding will have additional criteria. IDJC met with representatives from each center yesterday in a symposium. They will have homework each month for a year which will conclude with another in-person event. NAC will provide technical assistance and framework for data collection.</li> <li>• The Assessment Centers collectively served over 500 youth and families in the first year.</li> <li>• The Legislature approved another 4.1 million to support assessment centers and for expansion of services into more rural areas. Money for marketing was also included in Y2 funding. There is a 1.6 million open grant for rural replication sites and there has been great interest. This is still in the planning phases and the application is on IDJC's website right now.</li> <li>• Shawn asked other communities to send him information regarding how law enforcement is accepting and utilizing these centers. What are the hurdles and what can Ada County learn from the others?</li> <li>• It was asked if technology can be used to help with rural expansion. Options are at the discretion of</li> </ul>	Holly Walund

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		<p>each rural replication awardee.</p> <ul style="list-style-type: none"> <li>• Can the flyer mentioned earlier be used for other areas? Each center is developing communication that can be sent out regarding services and what is an appropriate referral. Memorandums of Understanding are being developed with schools, law enforcement agencies, etc.</li> <li>• Criteria for assistance varies with each center. Most typically serve the 12 to 18 population but are working hard to not turn kids away. Where appropriate, they are seeking parental guidance. Fourteen-year-olds and up, however, can consent to their own treatment.</li> <li>• Sam will reach out to Holly for contacts for the youth committee to work with assessment centers.</li> <li>• Crisis Centers: <ul style="list-style-type: none"> <li>○ There are no state or national best practice for crisis centers. IDJC COPS members did a tour of some adult centers to learn what best practices are.</li> <li>○ A grant was created and in December, funding was awarded for four crisis centers. These will open in D3, D4, D5, and D7. The D7 center was the first to open its doors. D5 is now open. D4 will open in October. D3 is having issues with lease but will begin serving youth no later than 1/1/24.</li> <li>○ IDJC officially concluded our part with crisis centers on June 30. They are now under the Department of Health and Welfare's (DHW) Division of Behavioral Health. There is no Medicaid billable rate as of yet. DHW is partnering with PEOPLE USA who uses Peer-Run models.</li> <li>○ The possibility of expansion to other districts is under the prevue of DHW and is dependent on cost and other factors. It may be possible in the future. Youth can be at a center for 23 hours and 59 minutes. Then they will be referred to services in the community.</li> </ul> </li> </ul>	
7.	Planning & Compliance Updates	<ul style="list-style-type: none"> <li>• Detention audits were finished in April.</li> <li>• Probation reviews of operations are due every three years. This will conclude the end of this calendar year. This is a peer review process.</li> <li>• The 2023 Title II Submission deadline was 8/31 and has been submitted. Commission data was submitted with the submission as was a preliminary budget plan. Once we find out the outcome, we can discuss budget numbers. We are back in compliance in everything.</li> <li>• Leahann met with council chairs to provide support for the commission and for the councils. We may schedule some ad hoc meetings for District Councils to discuss bylaws, membership, youth membership, etc. We will be formalizing some processes including the process for new members.</li> </ul>	Leahann Romero
8.	Lunch: 12:00 – 12:45 pm		
9.	Youth Committee Update	<ul style="list-style-type: none"> <li>• The Youth Committee has a couple of projects in the pipeline. They would like to create an art contest for the state. They are also learning how to get bids.</li> <li>• They are planning a community activation booth for recruitment.</li> <li>• They are starting planning for the next youth retreat.</li> <li>• They have a strategic partnership with CWI and collaborated to develop a resources handbook to help youth find resources in their local communities. They are working on Adulting 101 curriculum. They</li> </ul>	Hannah Burrell

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		are working on creating strategic internships and expanding recruitment. They are helping provide skills to youth in college and creating intentional spaces for youth across the country. They have met with other youth committees across the US to help finding ways to expand and enhance the projects they are working on.	
10.	Tribal Council Update	<ul style="list-style-type: none"> <li>• Marissa reported there was a lot of discussion surrounding IDJC and COPS updates and Luma delays. Mike Davidson gave a SUDS report. There was a lot of interesting conversations about next steps in projects. They are looking at training and how to best connect tribal youth with assessment centers. Marissa will dig deeper on R/ED data. They are still planning a suicide prevention conference. This was in the works for this year but they had a hard time making connections.</li> </ul>	Judge Jordan
11.	IDJC Update	<ul style="list-style-type: none"> <li>• Monty: Our EPIC project, which came out of the Length of Stay (LOS) Academy IDJC attended, is winding down. It is a three-year project, and we are about two and a half years in. We have learned several things about improving communication to community stakeholders. We also learned we were not not doing so well with individualizing treatment.</li> <li>• IJOS 2.0 is scheduled to be released by the end of calendar year 2023. It has a brand new, web-based interface.</li> <li>• The Idaho Juvenile Corrections Act and Rules currently has four chapters. We are looking at downsizing this into two chapters. We have low population numbers; we currently have 157 in custody right now. There are a lot of rules for residential treatment providers. We currently only have two providers, so these chapters will go into contracts and will be taken out of the Rules book. Another two chapters will be combined into one and will have subchapters.</li> <li>• We have started to see a bit of an uptick in our population. Historically, March, November, and August have been our busiest months. Recommitments have had a big increase.</li> </ul>	Director Prow
12.	Compliance Update	<ul style="list-style-type: none"> <li>• Marissa stated a compliance update is in the meeting book.</li> <li>• We have had four violations this year so far. This number can be reduced numbers if there was a valid court order. One has been validated so our current number is three. We are expecting two more to be validated also. We may need to provide some more training. Discussion have been held with Judge Ingram regarding how to train new judges. We want to start focusing on awareness.</li> <li>• Please send questions to Marissa. Members can also share her phone number with others for questions.</li> <li>• Sight and sound had zero violations. We are working on better data collection. IJJDP doesn't require us to check monthly; however, it is easier to request information monthly rather than at the end of the year.</li> <li>• One trend we are seeing nationally is juveniles committing more violent crimes. Since investigations into these crimes may take longer, youth are being held more than six hours.</li> <li>• Amanda stated she is experiencing youth staying in detention longer than they should. We can pull additional data from IJOS to look into some of these cases. Jason will follow up.</li> </ul>	Leahann Romero Marissa Evans
13.	R/ED Update	<ul style="list-style-type: none"> <li>• For LOS data, we are required to report on five different points. Our current numbers are in the meeting book. This is based on our 2020 population. The numbers are improving overall. American Indian and Black youth in detention is high. There are a lot of conversations on how we filter data.</li> </ul>	Marissa Evans

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		<p>The data has been cleaned so each juvenile is only included once. We are looking at if there is an uptick for refugee populations. Ada County is seeing more gang activity and have started another gang task force. We are seeing more diversion cases. Nationwide, detention numbers are going up. The data doesn't tell anything except surface-level data.</p> <ul style="list-style-type: none"> <li>• The adult transfer category is a waiver from juvenile to adult court. Some categories are automatic and some are discretionary from the judge. IDJC gets waiver data in weekly from the Supreme Court. When a youth turns 18 in the care of juvenile facility, it can get complicated.</li> <li>• IDJC follows state code on how we document gang activity. There are a lot of hybrid gangs popping up in Ada County. These are multi-cultural and don't follow traditional rules. This could make data gathering even more challenging and we will need to be mindful.</li> </ul>	
14.	Committee Breakouts and Reports	<ul style="list-style-type: none"> <li>• Compliance (DSO) – Discussed the plan for production of videos that are directed at four core requirements. These are in progress. The DSO video should be completed soon. Others will follow by the end of the year. DSO compliance issues have largely been around runaways and truancy. The committee would like to put out a proposal that would be directed at these issues. The focus would be addressing these through a restorative practice lens.</li> <li>• Racial &amp; Ethnic Disparities – Discussed how we enact change on something so big. The goal has been to bring voices of those impacted to the table. Who do we connect with in the tribal and refugee communities? This committee would like to put together a proposal for half-day intensives in Northern Idaho and Southern Idaho. They would bring together a panel and invite juvenile justice professionals to come and listen and ask questions. We want to keep people at the table relative to the part of the state we are in. The goal is to host this in 2024.</li> <li>• Family Engagement – This committee would like to bring in some trainings. They are shifting from family engagement to family partnership. They would like to look at some toolkits that are available. This can be discussed in the next meeting. More detailed information is needed. Discussed creating a separate unit that has family mediators/family support partners.</li> </ul>	Members
15.	Adjournment	<ul style="list-style-type: none"> <li>• Hakim adjourned the meeting at 2:35 pm</li> </ul>	Members

Submitted to Chair by, Diane Esquivel, IDJC JCCN OSS

Attachments: *IJJC August 2023 Consent Agenda; August 2023 IJJC Meeting Book*

Next meeting is scheduled for December 7, 2023, 9:30 am – 4:30 pm MST

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- Honorable Cynthia Jordan, Tribal Council Chair, Chief Judge for Kootenai and Coeur d’Alene Tribes
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Comprising a quorum of the Idaho Juvenile Justice Commission.

**Members Absent:**

**Others Present:**

- Monty Prow, Director, IDJC
- Alicia Baptiste, District Liaison Supervisor, District 4 Liaison, IDJC
- Chad Jacobs, Program Specialist, Planning & Compliance, IDJC
- Jason Stone, Community, Operations, and Program Services Director, IDJC
- Jeff Armstrong, Financial Specialist, Sr., IDJC
- Jen Callahan, Administrative Services Administrator, IDJC
- J.D. Storm, District 3 Liaison, IDJC
- Joe Langan, District 3 Liaison, IDJC
- Jose Martinez, Behavior Health Program Specialist, IDJC
- Leahann Romero, Planning & Compliance Program Supervisor, IDJC

- Marissa Evans, Program Specialist, Planning & Compliance, IDJC
- Chad Jacobs, Program Specialist, Planning & Compliance, IDJC
- Matt Heuring, POST Instructor Specialist, Planning & Compliance, IDJC
- Paul Shepherd, Behavioral Health Program Manager, IDJC
- Shane Boyle, District 7 Liaison, IDJC
- Stace Gearhart, District 6 Liaison, IDJC
- Mike Davidson, Behavioral Health Program Specialist, IDJC
- Marissa Deleon Guerrero, Administrative Assistant 2, IDJC
- Adam Klappenbach, Clinical Supervisor, IDJC

**Note: The order of the agenda items is subject to change.**

	Agenda	Meeting Outcomes/Decisions Reached	Who’s Responsible
1.	Call to Order	Welcome & Introductions	Hakim Hazim, Chair
2.	<b>Action Item:</b> Approval of Meeting Minutes	February 2023 Meeting Minutes <b>Motion:</b> <b>Second:</b>	Members

Agenda		Meeting Outcomes/Decisions Reached	Who's Responsible
3.	<b>Action Item:</b> Approval of August 2023 Consent Agenda	<b>Motion:</b> <b>Second:</b>	Members
4.	Budget Update		Jen Callahan
5.	Youth Summit Conference Takeaways		Jose Martinez Youth Committee Members
6.	Planning & Compliance Updates	<ul style="list-style-type: none"> <li>Title II Submission</li> <li>Reimbursement Updates</li> </ul>	Leahann Romero
7.	Lunch: 12:00 – 12:45 pm		
8.	Youth Committee Update		Hannah Burrell
9.	Tribal Council Update		Judge Jordan
10.	IDJC Update		Director Prow
11.	Compliance Update		Leahann Romero Marissa Evans
12.	R/ED Update		Marissa Evans
13.	Committee Breakouts and Reports	<ul style="list-style-type: none"> <li>Compliance (DSO)</li> <li>Racial &amp; Ethnic Disparities</li> <li>Family Engagement</li> </ul>	Members
14.	Adjournment		Members

Submitted to Chair by,  
Program Specialist, Planning & Compliance

Attachments:

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