

**IDAHO JUVENILE JUSTICE COMMISSION**  
**CODE OF ETHICAL CONDUCT**

**Conflict of Interest**

Members of the Juvenile Justice Commission, District Councils, employees, officers, and agents of recipients and sub-recipients shall not participate in the selection or award of a grant supported by funds from the Idaho Juvenile Justice Commission if a conflict of interest, real or apparent, would be involved.

A conflict of interest arises when: (i) the Commission, District Council member, employee, officer, or agent, (ii) any member of their immediate family or household, (iii) their partner, or (iv) an organization which employs, or is about to employ any of the above, has a financial or other interest in the firm or entity selected for the award of funds from the Commission.

**Nepotism**

No recipient, or sub-recipient, may hire a person in any position funded from the Commission if a member of that person's immediate family is engaged in any administrative or support function in the hiring and/or funding organization. No employer may hire a member of their immediate family or household.

For purposes of this section, the term "member of the immediate family" includes wife, husband, son, daughter, mother, father, brother, sister, grandfather, grandmother, aunt, uncle, niece, nephew, stepparent, stepchild, grandchild, son-in-law, daughter-in-law, mother-in-law, father-in-law, brother-in-law, sister-in-law, and any person who the Commission member, et. al., is legally obligated to support.

For purposes of this section, the term "administrative or support function" includes overall administrative responsibility for the obtaining of and/or approval of any grant or sub-grant funded from the Commission, as well as other persons who have influence or control over the administration of the program, such as the project director, deputy director and unit chiefs, and persons who have selection, hiring, placement or supervisory responsibilities.

**Kickbacks, Gifts, Favors, and Gratuities**

Members of the Juvenile Justice Commission and District Councils shall not solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements.

The prohibition contained above shall not apply to unsolicited trivial benefits, not to exceed a value of fifty dollars (\$50.00), that are incidental to personal, professional, or business contact, and that do not involve a substantial risk of undermining official impartiality.

**Professionalism**

Members of the Idaho Juvenile Justice Commission represent the Governor and should conduct themselves in a manner that upholds the integrity of public service and promotes responsible government. Members should consider their position as Governor-appointed officials when conducting official and personal business, e.g., as attendance and behavior at public functions or use of social media.

Members shall maintain stewardship over funds supporting the Commission through actions such as fully participating in any function supported with public funds (i.e., conferences, training).