

Date

John Smith
1223 4th Ave. West
Twin Falls, ID 83301

Dear John,

Your name was provided to our Restorative Justice program as being party to a case that involves three juveniles who tagged your property.

The boys have been referred to our program and asked to take part in a Restorative Conference with you and the other victims. I have enclosed a brochure which provides further information about what happens at a conference. Your participation is voluntary and this service is available at no cost to you.

Often, those harmed by offenses find that a restorative conference provides a meaningful way to participate in the justice process. You could ask questions and explain how you were affected by what happened. In addition to yourself, you may invite supporters to attend. Meeting with those harmed can help wrongdoers understand how their behavior and choices impact others.

I will contact you in a few days to follow up. Meanwhile, if you have questions, feel free to call me at 208-xxx-xxxx.

Regards,

Name
Title

Encl.